

INFORMATION SHEET 2014-2015

FULL LEGAL NAME OF THE INSTITUTION	University of Ljubljana, Faculty of Economics
Address	Kardeljeva ploščad 17 1000 Ljubljana Slovenia
Institution's web site	http://www.ef.uni-lj.si/en
Accreditations	AACBS EQUIS TedQual
INTERNATIONAL OFFICE	Contact
Head of International Office	Mrs. Danijela Voljč, M.A. danijela.voljc@ef.uni-lj.si Tel.: +386 1 5892 486 Fax: +386 1 5892 693
Coordinator for INCOMING students	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si Tel.: +386 1 5892 518 Fax: +386 1 5892 693
Coordinator for OUTGOING students	Ms. Tina Vujašković tina.vujaskovic@ef.uni-lj.si Tel.: +386 1 5892 453 Fax: +386 1 5892 693
Coordinator for EU Projects	Mrs. Mojca Maher Pirc, MSc summer.school@ef.uni-lj.si Tel.: +386 1 5892 805 Fax: +386 1 5892 693
Coordinator for Summer School and-academics and staff mobility	Ms. Adrijana Lazić Adrijana.lazic@ef.uni-lj.si Tel: +386 1 5892 843 Fax: +386 1 5892 693
Erasmus Mundus Projects Assistant	Mrs. Klavdija Besednjak klavdija.besednjak@ef.uni-lj.si Tel.: +386 1 5892 592 Fax: +386 1 5892 693





INFORMATION FOR ALL INCOMING EXCHANGE STUDENT	S
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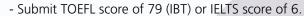
Web site for Incoming students	http://www.ef.uni-lj.si/content/static_english/ international_office/exchange_students/ies.asp
Contact person	Ms. Alma Elezović alma.elezovic@ef.uni-lj.si int.office@ef.uni-lj.si Tel.: +386 1 5892-518 Fax: +386 1 5892-693
Students organization	http://www.sou-lj.si/ reception@sou-lj.si
Housing	University's residence hall: alma.elezovic@ef.uni-lj.si (available places are very limited) Private accommodation: http://www.studenthousing.si rooms@sou-lj.si
Course Catalogue	http://www.ef.uni-lj.si/content/static_english/ international_office/exchange_students/cours e_catalog.asp
ECTS Users' Guide	http://www.ef.uni-lj.si/content/static_english/izobrazevanje/important_dates.asp
Visa Information	http://www.ef.uni-lj.si/content/static_english/ international_office/resident_health.asp
Insurance Information	http://www.ef.uni-lj.si/content/static_english/ international_office/resident_health.asp

APPLICATION INFORMATION

Language Skills in English- students must present a certificate of their English language skill:

- Language skills in English are listed on the Transcript of Credits of the home university; or
- Submit the Language Certificate with CERF scale; or

Language requirements







WINTER SEMESTER 2014

Nomination period (partners)
Application period (nominated students)
Course registration /Learning agreement
Accommodation deadline

Orientation week Classes begin National Holidays Christmas break Examination period 1. March – 1. May Nomination form

1. April – 15. May 15 June – 15. July 15 May

Last week of September 2014

First week of October 2014 – mid January 2015

31 October; 1 November 23 December – 1 January

End of January 2015 – mid February 2015

(two options to pass each exam)

SPRING SEMESTER 2015

Nomination period (partners) Application period (nominated students) Course registration / Learning agreement Accommodation deadline

Orientation week Classes begin National Holidays Examination period 1 March - 1 November Nomination form

1 September - 15 November 1 November - 1 December

15 November

Mid February 2015
Mid February – beginning of June 2015
27 April; 1 - 2 May
Beginning of June – mid July 2015
(two options to pass each exam)

COSTS OF LIVING

	Private: 150€ - 300€,
Accommodation	Student dormitory: 100 € - 150€
Residence permit and Health insurance	http://www.ef.uni-lj.si/living-in-ljubljana
Study material	Mostly photocopies (0,05 €/copy)
Food	100€ ; student coupon system (3€/meal)
City transportation	20€ (monthly bus ticket); up to 30€ for a used bicycle
Other costs (trips, parties, cinema etc.)	200 €
Approximate monthly costs (in Euro)	Together: from app. 400€ - 600€ per month

